If someone raises an ethics or compliance concern with you...

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Need help?

Contact ucompliance@vcu.edu or call (804) 828-2336.
Visit VCUHelpline.com or call (804) 242-6022.

VCU

✓ Do thank them for raising it	✗ Don't question their motives or timing	✓ Do keep their concerns private	✗ Don't tell others on your team
✓ Do only share it on a need-to-know basis	✗ Keep it private but don't promise anonymity*	✓ Do let the Integrity & Compliance Office know	✗ Don't conduct your own investigation
✓ Do make sure that the issue is addressed	✗ Don't promise specific outcomes or take sides	✓ Do make sure they leave feeling heard	✗ Don't take actions that look like retaliation

*If there is an investigation, the identity of the reporter could be disclosed, on a need-to-know basis, only.